



## **ANNUAL REPORT 2015 – 2016**

Dr. A. Turin Martina took charge as the IQAC coordinator on 14<sup>th</sup> June, 2015 and Dr. Maria Eugenie Pia briefed her about the functioning of IQAC in our College. The IQAC coordinator with the Principal finalized the IQAC group and core group members.

An orientation programme for the teaching staff was organized on 16<sup>th</sup> June 2015 on the Topic “New Challenges in Education”. The Teaching Staff were trained on Google Apps on 17<sup>th</sup> June 2015 to learn about its applications in the Teaching-Learning Process. A Two day Workshop on “A Holy Crossian Leader of Excellence” was conducted for the students’ leaders of both Shift I and II on 19<sup>th</sup> and 20<sup>th</sup> June 2015.

The Annual Plans of each department were presented by the Heads of the Departments on 30<sup>th</sup> June, 2015. The AQAR report was consolidated from 22<sup>nd</sup> June to 4<sup>th</sup> July 2015 by the Core Committee of NAAC parameters. The AQAR report for 2014 – 2015 was finalized was submitted with an online link on 8<sup>th</sup> July 2015.

As a Quality Initiative the Internal and External Marks are statistically correlated and the Reports are communicated to the Departments for every semester. Z values are calculated comparing the marks of I and Final semester for U.G. programmes and I and Final semester for P.G. programmes. The Reports are communicated to the Departments.

An orientation on Library usage was done for the first year students from 7<sup>th</sup> to 10<sup>th</sup> July 2015. Training programme on Self Discipline and Goal Setting was organized on 24<sup>th</sup>, 27<sup>th</sup> and 29<sup>th</sup> July 2015 for the First year Students.

An Orientation Programme on Extension Activities was organized on 12<sup>th</sup> August, 2015 by Dr. Subashini, Dean of Extension along with Mr. Karthick, RESCAPES Coordinator, to gain indepth knowledge on the newly formulated syllabi on Rescapes oriented programmes. During the month of August the members of the Feedback Committee analyzed & revamped the feedback forms for various stake holders and worked with the IMIS to make it online.

Dr. A. Turin Martina, IQAC Coordinator and Dr. Subashini H.D., the Dean of Extension participated and presented a paper on Rural Enrichment through Students Community Action and Participation for Environmental Sustainability (RESCAPES) – Role of Stake Holders at the NAAC

Sponsored two day National Seminar on Quality Enhancement in Teaching, Research and Extension in Higher Learning Institutions – Problems and Prospects, held on 20<sup>th</sup> and 21<sup>st</sup> August, 2015 at the Kanchi Mamunivar Centre for Post Graduate Studies, Puducherry.

Representative Staff from the Departments of Commerce, Rehabilitation Science and Visual Communication along with the office bearers of IQAC worked for the Kaushal Kendra – B.VOC Programme and submitted the proposal to UGC, New Delhi on 16<sup>th</sup> September 2015. Dr. Pushparani, the staff In-charge and coordinator of the Feedback Committee collected and consolidated the feedback from the Parents Forum on 19<sup>th</sup> September, 2015. The Core Committee members met on 5<sup>th</sup> October, 2015 to discuss strategies for data collection for the AQAR report of the forth coming year.

Workshops were organized for staff to prepare E-lessons in their subjects from 7<sup>th</sup> to 15<sup>th</sup> October 2015.

Dr. A. Turin Martina, IQAC Coordinator and Dr. Subashini H.D., the Dean of Extension attended a National Seminar on New Education Policy on “Themes and Questions for Policy on Higher Education” held on 17<sup>th</sup> October, 2015 at St. Joseph’s College, Tiruchirappalli, organized by the Consortium of Christian Minority Higher Educational Institutions. The core Committee members met on 28<sup>th</sup> January, 2016 to discuss various strategies and collection of documents as proof related to AQAR. They planned a schedule for the collection of the proof during the month of February and March, 2016.

Preparation for Academic Auditing – Triennial Inspection Commission visited on 29<sup>th</sup> February 2016.

Feedback from students, alumnae, parents, self-appraisal from teaching staff and performance appraisal of non-teaching staff was collected and the responses were analyzed.

*A. Turin Martina*  
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